



Founded in Japan over 50 years ago, THK is a world-leading publicly traded linear technology manufacturer with over 9,500 employees and 23 manufacturing facilities. THK products play a significant role in various fields worldwide, including machine tools, 3D printers, semiconductors, medical devices, and robotics.

For our location in Prague we are looking for new employees for the department

Internal Sales (m/f/d)

WHAT TO EXPECT

- Processing customer enquiries and preparing quotations
- Order processing, including monitoring delivery dates and incoming payments
- Maintenance and statistical processing of customer files
- Communication with customer, business partners and field staff
- Customer visits in the sense of our “customer relationship”
- Deputising for colleagues in order processing

YOUR QUALIFICATIONS

- Completed commercial or technical training
- First professional experience in a comparable position is an advantage; applications from career starters or lateral entrants are also welcome
- Confident use of the MS-Office package
- Interested in deepening analytical understanding and technical imagination
- Very good knowledge of Czech language and English, further foreign language skills (Japanese, French, German) are an advantage
- An open, positive personality that brings flexibility, team spirit, resilience and commitment to the team
- Customer and service-orientated appearance

WHAT WE OFFER YOU

- A permanent position in a dynamically growing company
- Varied deployment and development opportunities
- Individual familiarization and integration into existing team structures
- Friendly colleagues and a pleasant working atmosphere

Would You Like to Join Us?

We look forward to receiving your application. Please send it to jobs@thk.eu, specifying your salary expectations and the earliest possible start date.