



THK Manufacturing of America, Inc.

Translator/Interpreter (Japanese/English)

Overview of THK

Our company name "THK" stands for "**T**oughness," "**H**igh Quality," and "**K**now-how." We aim to contribute to the improvement of society and development of industry by focusing on these three principles in our technology development and product manufacturing processes.

THK Manufacturing of America is a leading manufacturer of Linear Motion Guides, ball screws, bearings and joints, which are used in various types of industrial, robotic and production machinery. THK holds an outstanding competitive advantage over other manufacturers of Linear Motion Systems due to its ability to innovate and integrate highly technical manufacturing solutions.

Overview of Position

THK is expanding our team of interpreters and seeking an entry-level English/Japanese Interpreter to join the team. We are seeking an individual who is bilingual in English/Japanese and has the ability to perform multiple administrative functions related to manufacturing support, requiring good communication skills and the ability to work independently and as part of a team are desired.

Requirements

The following qualifications are required:

- Bilingual (English/Japanese). Equivalent to JLPT N2 level or above
- Ability to assist communications by interpreting/translating for Japanese coordinators and employees
- Majored or Minored in Japanese/ Japanese Studies
- Ability to perform general office duties
- Working knowledge of Microsoft Word, Excel, and PowerPoint.
- Work authorization in the U.S. (no visa support)
- Nearing graduation or recent graduates are encouraged

Candidates should respond via e-mail to: Cschuller@tma.thk.com with English/Japanese Interpreter in the subject heading or fax resume to: 740-928-1418. Individuals are also welcome to apply in person at our Hebron facility.

Cschuller@tma.thk.com
471 North High St.
Hebron, OH. 43025